



**DURHAM CATHOLIC
DISTRICT SCHOOL BOARD**
Learning and Living in Faith

Memorandum

To: Board of Trustees
From: Tracy Barill, Director of Education
Date: January 16, 2023
Subject: **Policies for Annual Review**

Recommendation

1. Occupational Health and Safety Policy (PO318)

Moved by _____, seconded by _____

“THAT the Durham Catholic District School Board approve the revised Occupational Health and Safety Policy (PO318).”

2. Workplace Harassment and Workplace Sexual Harassment Policy (PO320)

Moved by _____, seconded by _____

“THAT the Durham Catholic District School Board approve the revised Workplace Harassment and Workplace Sexual Harassment Policy (PO320).”

3. Workplace Violence Policy (PO324)

Moved by _____, seconded by _____

“THAT the Durham Catholic District School Board approve the revised Workplace Violence Policy (PO324).”

Rationale

The following policies are identified as annual reviews. As a result of the review, only minor suggested revisions have been recommended which would not necessitate a three-reading process. These changes are outlined below:

1. **Occupational Health and Safety Policy (PO318)**

PO318 has been reviewed by the Joint Occupational Health and Safety Committee and minor revisions were suggested at this time. Further minor revisions were also made to reflect the new policy framework.

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To: Board of Trustees

Re: **Annual Reviews**

Date: January 16, 2023

2. Workplace Harassment and Workplace Sexual Harassment Policy (PO320)

PO320 has been reviewed by the Joint Occupational Health and Safety Committee and no revisions were suggested at this time. Further minor revisions were also made to reflect the new policy framework.

3. Workplace Violence Policy (PO324)

PO324 has been reviewed by the Joint Occupational Health and Safety Committee and no revisions were suggested at this time. Further minor revisions were also made to reflect the new policy framework.

4. Student Attendance Policy (PO613)

PO613 has been reviewed by Shelley Phoenix, Senior Manager, Social Work and Child Youth Counsellors/Chief Attendance Officer. It has been determined that this policy requires further review and will be brought forward at the March 6, 2023 policy meeting with revisions.

TB/KA/cc

Attachment: (PO318 Occupational Health and Safety Policy; PO320 Workplace Harassment and Workplace Harassment Policy; PO324 Workplace Violence Policy)